



**Special Olympics**  
Virginia

# Program Memo

May, 2007

## Staff Changes

SOVA's Board of Directors approved the creation of a new section and a new Section Director staff position at the March Board of Directors Meeting. The North Section will be split and a new North Central Section will be created at the end of the program year in June. The North Section will consist of Areas 14 and 26. The North Central Section will consist of Areas 11, 20, 23 and 27.

The new North Central Section Director will be based in the Fredericksburg area. Anyone interested in applying for the position should send a cover letter and resume by May 15 to Val Reinford, SOVA, 3212 Skipwith Rd., Suite 100, Richmond, VA 23294. If you have questions, you can contact Val at 804-726-3036, 800-932-4653 ext. 3036 or [vreinford@specialolympicsva.org](mailto:vreinford@specialolympicsva.org)

## Statewide Volunteer Conference

A statewide volunteer conference will be held July 27 - 29 at Virginia Tech University in Blacksburg. The conference is appropriate for council members and coaches. Sessions for the new class of Global Messengers and their mentors plus athletes serving on councils and their mentors will also be held.

The registration fee will be \$20 for the weekend. Housing will be provided in air-conditioned dorm suites or hotel style rooms and meals will be served in the University's dining hall.

The registration brochure will be available later this month and will be emailed to all council members and coaches. Contact Val Reinford to receive a brochure in the mail.

## Global Messengers

The next class of SOVA Global Messengers (GMs) will be announced soon. Once selected, the new class of GMs will attend the SOVA Conference scheduled for July 27 - 29 at Virginia Tech in Blacksburg. More information and registration forms will be mailed directly to the new class of GMs and their mentors. There is no cost for GMs and their mentors to attend the conference.

The current class of Global Messengers will receive a send-off at Summer Games and will continue to represent SOVA on an as-needed basis. Area programs are certainly encouraged to contact the current class of Global Messengers in the future as they reach out to their communities.

## Family Information for State Games

Family information for upcoming state games will be posted on SOVA's website at [www.specialolympicsva.org](http://www.specialolympicsva.org) or family members may call the Harrisonburg office at 800-526-6133 to receive a family packet in the mail.

## Track and Field at Summer Games

There will be a number of changes with how the track and field meet at Summer Games is organized. Please refer to Attachment 1 if you are a track coach and plan to attend Summer Games.

## Swimming at Summer Games

Generally, coaches will not be allowed on the pool deck this year. Volunteers will escort the athletes from the staging area, to the pool and to the awards area after each race. Coaches/chaperones will need to meet the swimmers at the awards area.

There will be a form included in the Summer Games registration materials for coaches to complete for any swimmer that has a unique situation requiring a coach to be on the pool deck with the athlete. Contact Brooke Maloy at [bmaloy@specialolympicsva.org](mailto:bmaloy@specialolympicsva.org) or 800-932-4653 ext. 3029 for additional information.

### **SE Tennis Invitational**

A tennis invitational will be held on Friday – Saturday, June 29 – 30 in Newport News. Players from VA and other East Coast states are invited to participate. The registration deadline is May 25.

For more information or to receive registration materials, contact Tara Frederick at 757-687-8182, toll-free at 888-687-8181 or send an email to [tfrederick@specialolympicsva.org](mailto:tfrederick@specialolympicsva.org).

### **Golf Program Changes**

The sport of golf has grown a lot the past five years necessitating a change in how competitions are organized. Instead of Area programs ranking which golf tournaments they would like to attend, golf competitions will now be regional events similar to basketball and swimming. One difference with golf is that athletes are not required to attend a regional in order to advance to SOVA's State Championship held at First Tee of Chesterfield in October or the SOVA Masters held in conjunction with Fall Championships in Virginia Beach in November. In other words, Areas may offer their own golf competition or may compete at another Area's golf competition in order to qualify for one of the two SOVA events.

Areas that currently host golf competitions or plan to offer a competition next golf season are encouraged to open their tournament to athletes from other Areas if possible. Please contact your Section Director about what competitions your Area will host and to find out what competitions are available for athletes in your Area.

Remember, new golfers must post a Level 1 score and meet the minimum criteria required before moving up to Levels 2 – 5. Level 1 score sheets (Attachment 2) should be sent to Brooke Maloy at SOVA, 3212 Skipwith Rd., Suite 100, Richmond, VA 23294. Fax 804-346-9633. Email [bmaloy@specialolympicsva.org](mailto:bmaloy@specialolympicsva.org). Golf rules are available from SOI's website at <http://www.specialolympics.org/NR/rdonlyres/ert25rp3zx2zp3x4rtroc6jtt73natz3ez3tnvh4ozayoxega/w6fehhvgasbjh3fppyelnnc6ewnvngml2usdwvn64tg/golf.pdf>.

### **Bocce Courts**

Bocce is a growing sport that is perfect for older athletes, athletes with mobility issues or anyone else who enjoys the game. Portable courts can be ordered from [www.backyardbocce.com](http://www.backyardbocce.com). SOVA recommends the 2" court that costs \$49.99. Special Olympics programs are entitled to a 10% discount. Bocce balls are also available at Backyard Bocce, but are cheaper at stores such as Wal-Mart or possibly a local sporting goods store.

Contact Daniel Leake at 800-526-6133 or [dleake@specialolympicsva.org](mailto:dleake@specialolympicsva.org) if you have any questions about how to start a bocce program or bocce rules.

### **7-a-Side Soccer**

All 7-a-side soccer teams are encouraged to participate in the Caroline County Soccer Invitational, which will be held Saturday, October 13. The tournament fields are located 10 minutes off of I-95 just north of the King's Dominion exit.

For more information, contact Beth Frank at 800-526-6131 or [bfrank@specialolympicsva.org](mailto:bfrank@specialolympicsva.org).

## **2009 Special Olympics World Winter Games**

The 2009 Special Olympics World Winter Games will be held in Boise, Idaho. SOVA will receive a small quota for this event, and we do not yet know our quota. The random draw from among gold medal winners at the 2008 Alpine Skiing Championships and the 2008 Winter Championships will be used to select the SOVA athletes that will attend the 2009 World Winter Games.

### **Sport Rule Changes**

Special Olympics, Inc. (SOI) has developed a time-line and process for accepting rule changes. SOI is permitting states to test rule modifications before submitting a proposed rule change. Accordingly, SOVA has developed its own time-line and process for accepting rule changes that will be piloted in Virginia.

Attachment 3 provides the time-line for proposing rule changes and the form that should be used. Please contact Brooke Maloy if you have any questions.

### **SOI Minor League Baseball Agreement**

Special Olympics is one of the official charity partners of Minor League Baseball for the 2007 season. All minor league baseball general managers received a letter encouraging them to form partnerships with their local Special Olympics program. Suggested activities included ads in programs about Special Olympics, tours of ballparks, Special Olympics Day/Night at the Ballpark, auctions, athletes as volunteers at

ballparks, fund raising, selling Special Olympics merchandise and baseball clinics.

Attachment 4 lists the minor league baseball clubs in Virginia and their contact information.

### **Class A Volunteers**

Starting with the 2007 Fall Championships, all coaches and chaperones attending state games must be approved Class A Volunteers. A list similar to the Master Athlete List will be sent with each registration packet. Any volunteer not on the list will need to become an approved Class A Volunteer prior to the event. We will have the capability of screening volunteers on-site for last minute chaperone changes.

### **Accreditation Incentives**

Don't forget that this year Areas will receive scholarships based on meeting accreditation guidelines. The scholarship incentives are outlined in Attachment 5. Section Directors will monitor each Area's performance and determine how many scholarships each Area will receive.

### **Protected Donor List**

Attachment 6 is SOVA's current Protected Donor List. If a company is on the list, please contact a SOVA staff member before contacting the company.

Areas may submit their Protected Donor List to SOVA if they receive regular donations from companies and service organizations in their Area. Send your Protected Donor List to your Section Director.

## Attachment 1

### Track and Field Meet at Summer Games

As the number of athletes participating in the track and field meet at Summer Games grows, running an efficient meet becomes paramount. Last year 508 athletes competed in track and field. A number of changes will be tried this year to help make the meet run more smoothly and to foster a better experience for athletes and coaches.

#### Staging

1. Athletes will enter up to two events in a single category. Each age group within each category will have a set reporting time. All athletes will remain in the staging area until everyone has completed their events.
2. The entrance to the staging area will be the large gate in the parking lot near the road instead of the small gate used last year. This should alleviate the congestion experienced last year.
3. Athletes will receive their awards following each event. They will then return to the staging area until all athletes in their age group and category have completed their events.
4. After all athletes in an age group and category have competed and received their awards, coaches/chaperones will meet their athletes at a "holding area." Athletes will only be released from this area when a parent, coach or chaperone meets the athlete.

#### Running Long Jump & High Jump

1. Athletes entered in the long jump and high jump will be asked to report at 1 PM on Friday to the track with their coach. The athlete and coach will go the long jump and/or high jump area to mark the athlete's take-off spot(s).

#### Pentathlon

1. Coaches and athletes will be asked to report at 7:30 AM on Saturday to mark take-off spots for long jump and high jump.

ATHLETE:

DIVISION:

**SHORT PUTT COMPETITION**

ATHLETE ACTION AND POINTS AWARDED						
ATTEMPT	Misses Ball	Strikes Ball	Ball stops within outer circle	Ball stops within inner circle	Ball goes in hole	TOTAL POINTS
1	0	1	2	3	4	
2	0	1	2	3	4	
3	0	1	2	3	4	
4	0	1	2	3	4	
5	0	1	2	3	4	
					<b>TOTAL</b>	

**LONG PUTT COMPETITION**

ATHLETE ACTION AND POINTS AWARDED						
ATTEMPT	Misses Ball	Strikes Ball	Ball stops within outer circle	Ball stops within inner circle	Ball goes in hole	TOTAL POINTS
1	0	1	2	3	4	
2	0	1	2	3	4	
3	0	1	2	3	4	
4	0	1	2	3	4	
5	0	1	2	3	4	
					<b>TOTAL</b>	

**CHIP SHOT COMPETITION**

ATHLETE ACTION AND POINTS AWARDED						
ATTEMPT	Misses Ball	Strikes Ball	Ball stops within outer circle	Ball stops within inner circle	Ball goes in hole	TOTAL POINTS
1	0	1	2	3	4	
2	0	1	2	3	4	
3	0	1	2	3	4	
4	0	1	2	3	4	
5	0	1	2	3	4	
					<b>TOTAL</b>	

**PITCH SHOT COMPETITION**

ATHLETE ACTION AND POINTS AWARDED						
ATTEMPT	Misses Ball	Strikes Ball	Ball clears barrier and is in-between ends of barrier	Ball hits inside the 12 meter circle	Ball hits inside the circle and stays in the circle	TOTAL POINTS
1	0	1	2	3	4	
2	0	1	2	3	4	
3	0	1	2	3	4	
4	0	1	2	3	4	
5	0	1	2	3	4	
					<b>TOTAL</b>	



**Special Olympics Virginia**  
**Rules Change Timeline**

**Step 1**

August 15: Proposed rule change is submitted to SOVA-DOC (Special Olympics Virginia-Director of Comp.)

**Step 2**

September 15: DOC & TD (Technical Director-if available) reviews and responds with a formal comment to proposed request on whether to approve, deny, or seek more information on the request.

*If request is accepted by the DOC & TD the following steps will occur:*

**Step 3**

November 15: The DOC will notify the person submitting proposed request (Section Director/ Area Coordinator) of whether the proposed rule change will either be accepted or denied via standard certified mail.

*If the rule change has been accepted the following steps will be followed:*

**Step 4**

January 1: The rule change will be enacted only in the state of Virginia.

**Step 5**

By April 15: The DOC will submit a formal request as SOVA's representative for a rule change at the National/International level.

Name of Sport \_\_\_\_\_

Date of Submission: \_\_\_\_\_

Mail form to:

**Special Olympics Virginia  
Director of Sports & Competition  
c/o Brooke Maloy  
3212 Skipwith Road  
Suite 100  
Richmond, VA 23294**

Or e-mail to:

[bmaloy@specialolympicsva.org](mailto:bmaloy@specialolympicsva.org)

Official Special Olympics Sports Rules version you are reading from for this change: \_\_\_\_\_

Rule Reference (i.e. Cycling — Section E-Rules of Competition, 1.b.)  
\_\_\_\_\_

Page Number \_\_\_\_\_

Rule as it Reads: \_\_\_\_\_  
\_\_\_\_\_

Recommendation: (Check the Box of the action proposed)

- Delete rule
- Add new rule
- Change to read as follows:

\_\_\_\_\_  
\_\_\_\_\_

Reason for Proposed Rule Change:

\_\_\_\_\_  
\_\_\_\_\_

Has this Rule Change been Field Tested/ Utilized? If so, where and with what results?

\_\_\_\_\_  
\_\_\_\_\_

Affiliated Special Olympics Program (Area): \_\_\_\_\_

Rule Change Submitted on behalf of Area Special Olympics Program:

- YES
- NO

Person Submitting Rule Change: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

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**For Rules Committee Use Only**

- APPROVE AS PROPOSED
- NOT APPROVED
- REFER TO SPORTS RESOURCE TEAM FOR ADDITIONAL INFORMATION

Attachment 4

Minor League Baseball Clubs in Virginia

**Bristol White Sox**

Boyce Cox  
PO Box 1434  
Bristol, VA 24203  
[bwsox@bristolsox.com](mailto:bwsox@bristolsox.com)  
276-669-6859

**Danville Braves**

David Cross  
PO Box 378  
Danville, VA 24543  
[david.r.cross@turner.com](mailto:david.r.cross@turner.com)  
434-797-3792

**Lynchburg Hillcats**

Paul Sunwall  
PO Box 10213  
Lynchburg, VA 24506  
[psunwall@lynchburg-hillcats.com](mailto:psunwall@lynchburg-hillcats.com)  
434-528-1144

**Norfolk Tides**

Dave Rosenfield  
150 Park Ave.  
Norfolk, VA 23510  
[drosenfield@norfolktides.com](mailto:drosenfield@norfolktides.com)  
757-622-2222

**Potomac Nationals**

Bobby Holland  
PO Box 2148  
Woodbridge, VA 22195  
[bholland@potomacnationals.com](mailto:bholland@potomacnationals.com)  
703-590-2311

**Richmond Braves**

Bruce Baldwin  
PO Box 6667  
Richmond, VA 23230  
[bruce.baldwin@turner.com](mailto:bruce.baldwin@turner.com)  
804-359-4444

**Salem Avalanche**

John Katz  
PO Box 842  
Salem, VA 24153  
[jkatz@salemavalanche.com](mailto:jkatz@salemavalanche.com)  
540-389-3333

## Attachment 5

### Accreditation Incentives

1. Areas that meet all of the accreditation standards below will receive a free additional quota slot for their Area Coordinator to attend both Fall Championships and Summer Games. The Area Chair, Assistant Area Coordinator, Area Coordinator Elect or a Local Coordinator can attend in lieu of the Area Coordinator
2. Areas will receive one scholarship for meeting all of the standards in each of the sections below. Areas can earn up to five scholarships.

#### Administration

- Elect an active area coordinator
- Submit roster of area council with contact information
- Submit roster of all local councils with contact information
- Elect an active athlete council representative
- Follow Area election procedures
- Implement terms of office
- Follow SOI and SOVA policies
- Follow Area guidelines and submit if new
- Hold regular council meetings
- Implement communication plan
- Submit calendar
- Submit Code of Conduct and Action Plan forms (if necessary)

#### Sports

- Offer at least one sport in three seasons
- Offer at least eight weeks of training in each sport/season
- Submit RTPs for all training programs
- Offer a competitive opportunity in each sport
- Hold one area competition
- Participate in one state championship
- Submit state games registration packets by deadline
- Submit Competition Follow-Up Reports for all competitions hosted by the Area
- Adhere to SOI's advancement criteria
- Submit any modifications to SOI's advancement criteria

#### Volunteers

- Adhere to SOVA's volunteer participation policy
- Submit Class A Volunteer Applications for all Class A Volunteers
- Submit Partner Release Forms
- Hold at least one volunteer orientation or coaches' education session
- Attend SOVA's annual conference
- Attend all section meetings (if offered)
- Distribute Code of Conducts to all volunteers

### Athletes

Submit Application for Participation and Release Forms

Implement athlete registration system

Implement growth plan

Distribute Code of Conduct to all athletes

### Finances

Elect an active treasurer (cannot be the Area Coordinator and should not be a local coordinator)

Submit balanced budget

Adhere to SOVA's Treasurer Handbook

Submit quarterly financial reports

Implement invoice and reimbursement procedures

Deposit funds in SOVA account

Send written thank you letters

Adhere to SOVA's No Hit List

Attachment 6

SOVA Protected Donor List as of 4/13/07

48th Street Grill  
A & B Propane  
A-TEK, Inc.  
AAA Tidewater Virginia  
AAPECS Eye Care  
Acacia Federal Savings Bank  
Accenture  
Adams Outdoor Advertising  
Admobile  
Allegro Consultants, Ltd.  
Alstom  
America Online  
American General Finance  
AMERIGROUP Corporation  
AMF Bakery Systems  
Apple Federal Credit Union  
SMB Restaurants/Arby's  
ARINC  
Arlington Community Foundation  
B2B Solutions, LLC  
Banner Express  
Boone, Beale, Cosby & Long  
Beazley Foundation, Inc.  
Belfort Furniture  
Best Buy  
BEX Logistics  
Boddie-Noell Enterprises  
Booz Allen & Hamilton, Inc.  
Branch Banking and Trust Company  
Brown Distributing Company, Inc.  
Busch Gardens/Water Country USA  
C. E. Richardson Benevolent Foundation  
Carilion Services Incorporated  
CARQUEST AUTO PARTS  
Carrabba's Italian Grill  
Centex Homes  
ChemTreat, Inc.  
Chesapeake Corporation  
Chesbay Distribution Company, Inc.  
Chevy Chase Bank  
Chick-Fil-A  
Children's Wear Digest  
Christian Broadcasting Network, Inc.  
Chugach Alaska Corporation  
Cingular Wireless  
CISCO Systems  
City of Virginia Beach  
Coca-Cola Bottling Company  
Comcast Cable Communications  
Copy General  
Cox Communications, Inc.  
Cox Communications, Inc.  
Dan Wallace Enterprizes  
Dataline, Inc.  
Datatel, Inc.  
DC 101  
DCA Airline Management Council  
DHL Same Day  
DiMuro Ginsberg, PC  
DMB Sports Group  
Dominion  
Dulles Taxi Systems, Inc.  
The Emily S. and Coleman A. Hunter Charitable Trust  
Empire Machinery & Supply Corporation  
Employees Community Fund of Boeing Puget Sound  
Enterprise Rent-A-Car  
Equity Office Properties Trust  
Estes Express Lines  
Eurotherm  
ExxonMobil Corporation  
Farm Fresh  
Federal Express  
Military Newspapers  
Frank Mangano Foundation  
The Free Lance Star  
Freedom Automotive  
Fulfillment Solutions, Inc.  
Fuller Construction Company Corp.  
G. R. Mann & Company  
GEICO  
Genworth Financial  
Getloaded.com  
GlaxoSmithKline  
Glory Days Grill  
Goodman & Company  
Goodwin, Sutton & DuVal, P.L.C.  
The Great Big Greenhouse and Nursery  
Hair Cuttery  
Hall Automotive  
Hampton Chevrolet Jeep Mazda  
Hampton Roads Magazine  
Hands, Ink Printing  
Hanley Wood  
George and Joyce Headford Charitable Trust  
Hensel Phelps Construction Company  
Heron Ridge Golf Club  
Hilb Rogal & Hobbs  
Hoffman Beverage Company, Inc.  
The Home Depot  
Hooters Restaurants  
Innsbrook Owners Association  
International Brotherhood of Boilermakers Local 68  
Ivakota Association, Inc.  
James River Entertainment  
James River Equipment  
James River Interiors, Inc.  
Jones Printing Service, Inc.  
Kinnack Ford  
Knights of Columbus Bishop Ireton Council No. 6189  
KOVAR Corporation  
KPMG  
L. P. Martin & Company

LandAmerica  
Liberty Tax Service  
Loveland Distributing Company, Inc.  
Macy's  
Mahi Mah's  
ManTech International Corporation  
Marine Hydraulics International, Inc.  
Marriott-Washington Dulles Airport  
Mary Washington Hospital  
MazMedia  
Medicorp Health System  
Memorial Foundation for Children  
Messier Services  
Mobile One Courier  
Moore Cadillac Hummer  
Mutual of America  
NewMarket Corporation  
Noland Memorial Foundation  
Norfolk Southern Corp.  
Northrop Grumman Newport News  
Omniplex World Services  
Outback Steakhouse  
Overnite Corporation  
Owens & Minor  
Parker Hannifin Foundation  
Parsons Management Consultants  
PBS & J  
Performance Food Group  
Philip Morris Employee Community Fund  
Altria Group, Inc.  
Photoworks  
The Professional Insurance Agents Association  
Port Folio Weekly  
Portsmouth Community Foundation  
Ramada Inn on the Beach  
Raytheon  
Resolvit Resources  
Resource Bank  
Richard S. Reynolds Foundation  
Richmond Behavioral Health Authority  
Richmond Fitness, Inc.  
Richmond Harley-Davidson  
Richmond International Raceway  
Richmond Times-Dispatch

Sands Anderson Marks & Miller  
Sea of Sound Productions  
Shamrock Sportsfest  
Sheetz  
P. A. Short Distributing Company  
Southern Screen & Graphics  
Spectrum Press  
STG, Inc.  
Stihl  
Strategic Marketing  
SunTrust Bank  
Swedish Match  
Symantec  
SYSCO  
Systems Integration & Management, Inc.  
The Community Foundation  
The Observer Newspaper  
The Supply Room Companies  
The USAA Foundation  
Thurman Foundation for Children  
Tidewater Communications, Inc.  
Tidewater Jewish Foundation  
Tuckahoe Orthopedics  
Turner Construction Company  
UNICCO  
University of Richmond  
Vacation Rentals, LLC  
Verizon  
Virginia Credit Union  
Virginia Farm Bureau  
AGL Resources  
The Virginian-Pilot  
Wachovia Corporation  
Wachovia Securities, Inc.  
Wal-Mart Foundation  
Wal-Mart Virginia Beach Market Office  
Wawa, Inc.  
Westfields Marriott  
The Whitlock Group  
Wintergreen Resort  
The Woodward Foundation  
WTKR-TV 3 (CBS)  
Wyeth Consumer Healthcare